



# minutes

## **Auckland Bowls Inc**

Monday 7 March 2022, 10.30am  
Auckland Bowls Office  
Board Room

### **PRESENT**

Ian Dee (ID) - Chairman  
Greame Scott (GS) - President  
Michael Feek (MF)  
Helen Blick (HB)  
John Ross (JR)

Rikki Swannell (RS) (*Zoom*)

### **IN ATTENDANCE**

David Ball (DB) – General Manager  
Wendy Brown – Board Secretary (*Zoom*)

*The Chair welcomed everyone to the March Board meeting*

## **1. Apologies**

Nil

## **2. Board of Management Business**

### **2.1 Minutes of Auckland Bowls Board meeting held on 24 January 2022.**

#### ***Recommendation***

***That the Minutes of Auckland Bowls Board meeting held on 24 January 2022 to be confirmed as a true and correct record with noted amendment.***

Moved: Greame Scott  
Seconded: Michael Feek

*Motion carried*



## **2.2 Corrections to Minutes**

Nil

## **2.3 Matters Arising**

### **5.2 Constitutional Changes**

The GM confirmed he is still to discuss with the CEO of Bowls NZ.

### **2.9.1 Minutes of the Operations Committee of Auckland Bowls Board meeting held on 14 January 2022.**

HB highlighted the criteria and additional conditions and advising clubs to include in their conditions of play. Discussion was held and the GM confirmed it would be included on the next agenda of the Operations Committee.

## **2.4 Conflict of Interest Register**

Nil

## **2.5 Health & safety Report – January 2022**

No incidences to report for January 2022.

Discussion held on reporting from clubs, which the GM confirmed was captured in the Umpires' reports. The Board noted their legal requirement, responsibility, and priority to adhere to the Health & Safety Work Act.

The GM advised that work is continuing in conjunction with Bowls NZ, to develop a sample Health & Safety Template that will be posted on our Website for Clubs to use.

## **2.6 General Manager Summary Report**

The GM took his report as read noting key points, discussion held, and the GM responded to questions.

### **Key points**

- Significant disruption to events due to Covid-19 Omicron Phase 3.
- The GM asked the Board for their thoughts on holding the Awards Function in June. Discussion was held on the logistics of holding the event while still experiencing Covid restrictions. HB recommended holding an individual presentation for the winners if not going ahead. MF suggested combining clubs by area and holding separate events to meet the limited numbers.

The GM suggested asking for feedback from the Clubs, noting the significant cost and the limited numbers who may attend.



It was agreed the Awards Function would put on hold while the GM does some further research and consideration to be given to pushing the date out to July 2022.

- The GM gave updates on his ongoing communication with various Bowling Clubs.
- The GM confirmed a survey would be going out to Coaching Clinic participants.
- The GM highlighted the recent announcement of the government exemption to allow school students to participate in sport regardless of vaccination status.
- In response to HB's suggestion and the nominations of Club Secretaries taking place in July the GM stated he was happy to move the date from June to August, which would ensure new people to the role could attend the Secretaries Day.
- Club Census and Member Databases was discussed and the process to collate the outstanding reports.
- Club Support Manager vacancy was raised by the GM and the Board gave feedback that at this point it will remain on hold.
- Discussion held on the Open Representative squads and the team selections for the National Intercentre are still to be confirmed. Mr Feek proposed that the current selectors be re-appointed for another term as the National Intercentre Event will not conclude until October 2022. Further discussion was held, and it was decided that the normal annual process of applications for these roles to continue.
- HB enquired into the Representative travel arrangements to Mangawhai for the Regional Intercentre Event. The GM advised that a Coach had been organized to take the Representative squads to the venue, and also advised that there was a lack of suitable accommodation for both teams to stay overnight (Saturday) together.

## **Recommendation**

***That Auckland Bowls Board receives the General Manager's report.***

Moved: Michael Feek

Seconded Ian Dee

Motion carried

## **2.7 Correspondence**

Nil

## **2.8 Finance Reports**

2.8.1 Minutes of the Finance committee meeting held on 21 February 2022.

2.8.2 Balance Sheet Report as at 31 January 2022.

2.8.3 Profit & Loss Report for the month ended 31 January 2022.

2.8.4 Profit & Loss Year End Forecast



### 2.8.5 Rawhiti Bank Investments Summary – January 2021

The GM went through the reports, highlighted key points, and answered queries raised.

#### ***Recommendation***

***That Auckland Bowls Board Inc receives the Finance Reports ended 31 January 2022.***

Moved: Michael Feek

Seconded: John Ross

*Motion Carried*

## **2.9 Events and Operations Report**

### 2.9.1 Minutes of the Operations Committee of Auckland Bowls Board. meetings held on 23 February 2022

HB spoke to the key points and asked for questions.

Discussion held on communication to clubs and the process to be proactive and avoid gaps. HB suggested utilising social media platforms proactively to communicate any changes or decisions.

The GM acknowledged HB's suggestion and advised that while communications was sent to all clubs as well as Facebook and our Website, we would however review the overall process.

#### ***Recommendation***

***That the Auckland Bowls Board receives the Minutes of the Operations Committee meeting held on 23 February 2022.***

Moved: Michael Feek

Seconded: John Ross

*Motion Carried*

### **2.10 President Report (verbal update)**

The President gave an update noting the Covid restrictions and disruptions though players fortunate to get through the Centre sevens held over the weekend. The President expressed his hope that next month clubs can get back on track and hold more events. The president noted the positive attitude and mood of members who are keen to get out and play bowls. He wished all good luck with upcoming events.

The Chair noted the feedback from the weekend events, which was positive and club camaraderie was visible.





## 2.11 Kimberley Investment Committee

2.11.1 Performance Summary Report – 31 January 2021

2.11.2 Minutes of the Kimberley Committee of Auckland Bowls meeting held on 1 February 2022.

The paper was taken as read and discussion held. The GM noted that Bob Croker has advised he was retiring at the next rotation of selection for trustees.

### Recommendation

***That the Auckland Bowls Board received the Kimberley Performance Summary Report.***

Moved: Michael Feek  
Seconded: Greame Scott

Motion Carried

## 3 Key Items for Decision

### 3.1 Ratification of recommendation by email resolution on 8 February 2022

#### ***Recommendation:***

***That the Auckland Bowls Board approves the application of \$50,000 be submitted to the Blue Waters Community Trust as contribution towards the 2022 – 2023 Administration and Operational Budget of Auckland Bowls.***

Moved: Ian Dee  
Seconded: Michael Feek

Motion Carried

***That the Auckland Bowls Board ratifies the above recommendation approved by email resolution on 8 February 2022.***

Moved: Michael Feek  
Seconded: Greame Scott

Motion Carried

### 3.2 Rawhiti Club Development Agreement Funding Application

#### 3.2.1 Kohimarama Bowling Club

The Board discussed the application and the GM responded to questions. It was noted that existing agreements were for two years and new applications for three years.



After robust discussion it was agreed the application would be put on hold and the GM would discuss the application further with Kohimarama

Discussion held on the process of application, including the input from Auckland Bowls to support them in their application.

### **3.3 Rawhiti Facilities Enhancement Funding Application**

#### **3.3.1 Te Atatu Peninsula Bowling Club Inc**

The Board discussed the application and the GM responded to questions.

*That the Auckland Bowls Inc Board approves the Te Atatu Peninsula Bowling Club Inc Rawhiti Facilities Enhancement Funding application for \$50,000 proceed to the next stage, subject to other funding being sought from external Trusts are approved.*

Moved: Helen Blick  
Seconded: Greame Scott

*Motion carried*

## **4 Key Items for Information or Discussion**

Nil

## **5 General Business:**

### **5.1 Auckland Bowls team**

In response to HB the GM gave an update on the team and the challenging times that Covid presented. The GM reiterated that throughout these the team have worked hard to continue to support all our clubs and provide all necessary information.

### **5.2 Player participation**

GS spoke about his discussions with players and giving feedback other than via the feedback forms currently used.

Players are keen to participate in looking at ways to improve competitions and interactions. GS expressed the need for the Board and Auckland Bowls Head Office to listen to the younger players and nurture this area to support growth of the game. He would like to see a think tank type model put in place to gather feedback on different playing environments and programmes. Key to be proactive and get more depth from the young players and their preference in supporting their transition through the levels.

Discussion was held, and the Board agreed it was a good initiative to get underway. The key objective would be how to convert young casual players into full paying members and increase participation.



RS spoke about the different cohort of players and questioned what the initial target for the Board was. It was agreed to start with the young players already in the clubs who had been talking to GS and were interested in being more involved.

RS suggested implementing a youth council who could meet monthly or quarterly. This would ensure they have input and are part of the sport and running the centres. They are the future of the game and different membership options should be considered e.g., social players.

The GM confirmed that Auckland Bowls would pick up the project and set up a focus session.

### **5.3 Clubs and licenses**

GS raised concerns that clubs were not following liquor licensing rules. He recommended that communication goes out to clubs to follow best practice to avoid suspension or loss of license. GS to meet with the GM to discuss providing a simple template for Clubs to use as a guide.


### **5.4 Affiliation Fees Model**

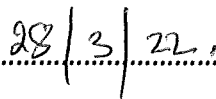
MF spoke about the Bowls NZ model noting Auckland Bowls were still waiting on member numbers to determine fees.

MF advised that Bowls NZ will need to amend their constitution say that they would be invoicing individual clubs directly for the Bowls NZ Affiliation fees. The GM to discuss with Bowls NZ

*Meeting closed at 1.04pm*

*The next Board meeting will be held Monday 28 March 2022 at 1.00pm*

Chairperson..........

Date..........

