



minutes

Auckland Bowls Inc

Monday 26 July 2021 1.00pm
Auckland Bowls Offices
17 Stokes Road
Mt Eden
Board Room

PRESENT

Michael Feek (Chairman)
Helen Blick
Ian Dee

David Ball (*General Manager and Board member*)
John Ross
Greame Scott (*President*)

IN ATTENDANCE

Wendy Brown
Board secretary

Mark Cameron
CEO Bowls NZ

Meeting started at 1.03pm

1. Apologies

Nil

2. Board of Management Business

2.1 Minutes of Auckland Bowls Board meeting held on 28 June 2021.

Recommendation

That the Minutes of Auckland Bowls Board meeting held on 28 June 2021 to be confirmed as a true and correct record with noted amendments.

Moved: Ian Dee
Seconded: Greame Scott

Motion carried

2.2 Minutes of Auckland Bowls Board meeting held by email correspondence on 15 July 2021.

Recommendation

That the minutes of Auckland Bowls Board meeting held by email correspondence on 15 July 2021 to be confirmed as a true and correct record with noted amendments.

Moved: Greame Scott

Seconded: John Ross

Motion Carried

2.3 Corrections to Minutes – Yes amendments here

Two amendments were noted.

- *Under 2.3 - should read CEO of Bowls NZ*
- *Under 4.1 - Should read “To be the number one performing Centre in NZ – based on performance over all National Events Held”*

2.4 Matters Arising

Player eligibility update

The GM gave an update on his recent conversation with Bowls NZ and feedback from other centres, all agreeing on the current approach – that if a person was a member of a club, then he can represent that club’s Centre for any representative fixtures.

Club Support manager

The GM gave an update, noting the PD was finalised and the recruitment process was underway.

2.5 Conflict of Interest Register

Nil

2.6 Health & safety Report – June 2021

No incidences to report for June 2021.

2.7 Action Register

The GM went through the register with updates given and noted. Refer Action Register.

2.8 Correspondence Inwards (refer Agenda)

The GM tabled late correspondence from Bowls NZ relating to the Protection of Children and Vulnerable Adults

2.9 Correspondence Outwards (refer Agenda)

Nil

1.30 pm Mark Cameron, Bowls NZ arrived

Bowls NZ Chief Executive, Mark Cameron (MC) gave an overview on current issues being worked through.

MC presented to the Board the Club as a Hub model used by Auckland Cricket. He highlighted the key benefits, which included:

- The outcomes from the model result in high performing clubs.
- You have a group of club managers to educate, promote and develop.
- Changes the language and thinking of clubs to running a business.
- A good club manager would have strong relationships with members and be able to recruit volunteers.
- The new Club Development Manager would play a vital role in supporting clubs to have structure and a business plan in place.
- The Chair role would be easier to recruit if there was a manager in place.
- Increases visibility to how clubs are performing

The Board discussed and agreed the relationship was key and it was about attitude and communication.

The GM spoke about the success of the Club Development officer initiatives with them attending regular training at Auckland Bowls. They were now leveraging off each other and no longer working in silo.

The Board discussed the need to value the sport and the low cost associated with participating in bowls. It was also noted sustainability was key in attracting members. The model would allow clubs to develop their facilities. MC highlighted having a club manager welcoming you was important in building from the start a good relationship.

The Board discussed with MC player eligibility model, with MC noting the heart of dual membership meant that there should be no barriers to participate.

2.45pm MC left the meeting.

The Board held a brief discussion on the overview presented by MC and agreed they would discuss the model business plan at a separate Board meeting being held next week.

2.10 Finance Reports

- 2.10.1 Minutes of the Finance committee meeting held on 20 July 2021.
- 2.10.2 Balance Sheet Report as at 30 June 2021.
- 2.10.3 Profit & Loss Report for the month ended 30 June 2021.
- 2.10.4 Budget 2022 Summary

2.10.5 Rawhiti Fund Summary – June 2021

The GM went through the reports, highlighted key points, and answered queries raised.

Recommendation

That Auckland Bowls Board receives the Finance Reports ended 30 June 2021.

Moved: Michael Feek
Seconded: Ian Dee

Motion Carried

Budget 2022 Summary

The GM spoke to the Budget 2022 paper noting it was a summary and there was a further breakdown available showing the monthly budgeted amounts.

The GM highlighted key points and provided rationale behind the decisions made for the budget.

A discussion was held with a particular focus on the financial model for Auckland Centre events that included an increase in entry fees. This would enable increased payments to clubs for green hireage plus increased payments to Umpires. Helen Blick (HB) suggested that a decrease in prizemoney paid would achieve a similar outcome.

In response to Michael Feek's (MF) request asking members in favour of the events budget proposal by the GM

In response to MF it was noted that four members were in favour of the GM's events budget proposal, one against and one abstained.

HB queried accommodation costs for the Intercentre event being held at North Harbour in March 2022. An amount of \$8,000 has now been included in the 21/22 Budget.

The GM noted the additional amendments highlighted by MF and HB and would adjust the budget to reflect.

Recommendation

That Auckland Bowls Board approves the 2022 budget with modification to the high performance, club levies and Green Fees.

Moved: Michael Feek
Seconded: Ian Dee

Motion carried

2.11 Events and Operations Report

2.11.1 Minutes of the Operations Committee of Auckland Bowls Board. meeting held on 2 July 2021.

The paper was taken as read and the GM responded to questions. Discussion held on U26 entries. Further discussion to be on next week's Board meeting agenda.

Conditions of play under the General Business Agenda item was discussed and feedback given.

2.11.2 Operations Committee Applications

The GM gave an update on the process and progress made in relation to recruiting new committee members. Noting he had approached various clubs although yet to hear back.

It was noted the appointment of the Board rep on the Operations committee, Operation committee members and Finance Committee member would be on the August Board agenda for decision.

Recommendation:

That the Auckland Bowls Board receives the Minutes of the Operations Committee meeting held on 2 July 2021

Moved: Michael Feek

Seconded: John Ross

Motion Carried

2.12 Club Development Manager Report – June 2021 (verbal)

The GM gave an update on meetings he has had with various clubs, while managing club development in the interim until an appointment is made to the Club Development Manager role.

Robust discussion was held by the Board on club development and different outcomes.

2.13 President Report (verbal update)

Greame Scott (GS) the Auckland Bowls President spoke about the Intercentre and the nationals champ of champs event he attended yesterday. He highlighted to the Board the centre management, performance, camaraderie, feedback, and atmosphere was positive. GS expressed his congratulations to all the teams, and they had done Auckland Bowls proud. The Board agreed noting the four centre titles won at the event.

GS spoke about the positive feedback he received from different centres was pleasing. GS noted there was more work to do and strongly believed the season will continue to improve.

The Board spoke about the successful results that were putting Auckland Bowls on the path to being the leading centre overall

Recommendation:

That the Auckland Bowls Board receives the President report.

Moved: Helen Blick

Seconded: Ian Dee

Motion carried

2.14 Kimberley Investment Committee

2.14.1 Performance Summary Report – 30 June 2021

The GM highlighted key points and responded to the Board's queries.

3 Key Items for Decision

3.1 Rawhiti Club Development Agreement

3.1.1 Glen Eden Bowling Club

The GM gave an overview, responded to questions and robust discussion was held. The Board agreed to defer the application until requested information was received.

The process was discussed moving forward and the role of Rawhiti funds. The GM noted he was reviewing the application template to ensure it was fit for purpose.

Recommendation

That Auckland Bowls Board approves the Club Development Officer role \$40,000 and the marketing budget \$6,000 noting points 3 to 6 to be reviewed.

Moved: Greame Scott

Seconded: Michael Feek

Motion carried

3.2 Rawhiti Facilities Enhancement Agreement

3.2.1 Pt Chevalier Bowling Club Update

The GM gave an update on conversation with Pt Chevalier, noting the change to the smoking area which was not approved by the Board. The GM confirmed Pt Chevalier had provided a new concept plan to reflect the changes.

The GM confirmed he would update the Rawhiti committee at the next Rawhiti committee meeting.

The meeting was adjourned at 5.00pm, until Monday 2 August 2021 at 10am.

Continuation of Board Meeting Monday 2 August 2021 10.00am

PRESENT

Michael Feek (Chairman)
Helen Blick
Ian Dee

David Ball (*General Manager and Board member*)
John Ross
Greame Scott (*President*)

4 Key Items for Information or Discussion

4.1 Operational Plan 21/22

The GM presented the 21/22 Operational Plan, which aligns to the Strategic Plan. Gm gave overview of items and timelines. The Board discussed the plan and the GM responded to all questions.

Recommendation

That Auckland Bowls Board approves the Operational Plan 21/22 for Auckland Bowls

Moved: Greame Scott
Seconded Ian Dee

Motion Carried

4.2 Auckland Bowls – Risks Reviews

Ian Dee to arrange sub committee meeting to discuss

5 General Business:

No General Business

The next Board meeting will be held Monday 30 August 2021 at 1.00pm

Chairperson.....

Date.....31 August 2021

