



# minutes

## **Auckland Bowls Inc**

Monday 31 August 1.00pm  
Auckland Bowls Offices  
17 Stokes Road  
Mt Eden  
Board Room

### **PRESENT**

Michael Feek (Chairman)  
Helen Blick  
Esther Eu

Greame Scott (President)  
David Ball  
John Ross

### **IN ATTENDANCE**

Steven Yates  
*General Manager*  
Steve Clifton  
*Club Development Manager*  
*(items 2.9 & 3.5 only)*

Wendy Brown  
*Board Secretary*

Michel Feek (MF) welcomed the new Board, especially David Ball (DB) and John Ross (JR) as the newest members. MF congratulated Greame Scott (GS) and Helen Blick (HB) on their appointments, as President and Vice President.

## **1. Apologies**

Nil

## **2. Board of Management Business**

### **2.1 Minutes of Auckland Bowls Inc Board meeting held on 23 July 2020**

### **2.2 Corrections to Minutes**

#### **5.2 New Lynn Bowling Club – MF update**

Steven Yates (SY) is the person talking to the New Lynn Chair and giving update not MF

HB noted that her email to dated 12 August regarding the latest Coaches list was not included in the Board papers. This email will be included in the Inwards Correspondence for the next Board meeting on Monday 27 October

## **2.6 Correspondence Outwards**

2.6.1 Email from Steven Yates sent to Pat Bell on 6 August regarding his obligations under the Judicial Amending Ruling of April 2019.

2.6.1.1 Attachment – Pat Bell Letter

***Action: HB suggested future correspondence be made available in Google Docs, which was agreed and moving forward the Board will access via Google Docs.***

***That Auckland Bowls Inc receives inwards Correspondence and approves Outwards Correspondence***

Moved: Greame Scott  
Seconded: David Ball

*Motion Carried*

## **2.7 Finance Reports**

Due to COVID-19 Alert Level 3, the Finance Committee Meeting scheduled for Friday 21 August 2020 was rescheduled to Friday 4 September 2020 and therefore there were no approved Financial Reports for this meeting.

## **2.8 Events and Operations Report**

SY spoke to the report, noting the first bullet point and confirming circulation deadline happening.

Wireless headphones – clarification given on the use of these and issues worldwide of possible coaching happening. Currently under review.

***Recommendation:***

***That Auckland Bowls Inc receives the Minutes of Operations Committee meeting held on 23 July 2020***

Moved: John Ross  
Seconded: David Ball

*Motion Carried*

## **2.9 Club Development Report**

Steve Clifton (SC) assumed taken as read and asked the Board if they had any questions.

EE nominated MF      Seconded HB

MF nominated EE      Seconded HB

MF nominated GS      Seconded DB

A Ballot was held resulting in MF and EE being appointed to the remaining two positions

### **3.2 Bowls NZ AGM Delegate and Decisions**

#### ***Recommendation:***

***That Auckland Bowls Inc appoints Michael Feek to represent Auckland Bowls at the upcoming 2020 Bowls NZ AGM***

Moved:            Greame Scott

Seconded:        Esther Eu

*Motion Carried*

### **3.3 Auckland Men's Open Representative Squad**

HB raised the Auckland Bowls High Performance Policy, noting the need for transparency. HB recommended that for the next two Friday Flash emails, expressions of interest from those who want to join the Men's Squad, to send their CV to SC for consideration. HB advised that this would then align with the process undertaken with Women and Junior Bowlers

Discussion was held around the suggested process and the current selection process. Clarification was given on the application criteria.

It was agreed that the Friday Flash would ask for EOI if a bowler would like to be considered going forward. For instance, as a backup if a bowler was unavailable to play at the last minute.

***Action: Deadline dates were confirmed – HB and EE to confirm lists to SY by 22 September 2020.***

#### ***Recommendation***

***That Auckland Bowls Inc accepts and approves the 22 Player Squad for Auckland Men's Open Representative Team for the 2020/2021 Playing Season and correspondence go to Auckland players via Friday Flash, asking for EOI to be considered for the Squad.***

Moved:            Michael Feek

Seconded:        Greame Scott

*Motion Carried*

## 4. Key Items for Information or Discussion

### 4.1 Health and Safety Report - July 2020

No incidences to report. MF commented on a couple of amendments, which were noted by SY.

HB requested an amendment to the Host club H&S document, under responsibility– first aid kit and antihistamine be available, administered at players request

***Recommendation:***

***That Auckland Bowls Inc approves the Health and Safety Report – July 2020***

Moved: Greame Scott  
Seconded: Helen Blick

*Motion Carried*

#### **4.7 2021 Bowls NZ Nationals Singles and Pairs Headquarters**

SY gave update and clarification on proposal and future headquarters, including the process moving forward.

#### **4.8 Coaching Plan Special Project**

EE gave the background on her request to Bowls NZ for an updated list of coaches, to align Bowls NZ accreditation of coaches. It was noted there was no updated list and EE spoke about the process used by Bowls NZ to obtain ongoing updated lists.

HB clarified the first meeting held with Bowls NZ and the three tiers they used, noting the list provided was inaccurate and needed updating.

A further meeting was to be held with Bowls NZ to identify having a good foundation and accurate data.

Discussion and clarification given on the Association and coaching process currently used.

GS highlighted the vision and the Association's ability to coach Bowlers from any area and ensuring to meet the Constitution. It was highlighted and agreed that coaching was one of the key drivers of growth.

#### **4.9 WOPS Tournament and Entry Numbers Update**

SY gave an update on recent conversations held in relation to the Tournament. Progress was being made on entries.

#### **4.10 Comms Survey Update**

SY will circulate questions via email, noting it is the summary only.

#### **4.11 Database Update**

SY gave update, noting approximately two months away from information being consolidated by Bowls NZ and provided to Auckland Bowls.

Discussion was held and it was agreed how important it was to have an accurate database.

#### **4.12 Have a Go Month Proposal Paper**

SY gave update and responded to comments/queries. SY confirmed that the QR code was specific per club event to capture attendance data. App will be available to download and it included part of marketing to the general public via Facebook.

In response to HB's query on who was getting out to the Clubs and rolling it out. SY confirmed KF was putting together the plan of the roll out and responsibilities.

## **5. General Business:**

### **5.1 Livestreaming Update**

SY gave update, noting there were four events confirmed: Finals day, WPOS, Battle of the Bridge and Ryman Healthcare 2-4-2

The Costs have not yet been confirmed.

*Action: SY will include this in the Financial Agenda for Friday.*

*Action: SY to send copy of live streaming report event out to JR and DB to confirm viewing numbers*

### **5.2 Wage Subsidy Resurgence Application**

SY and DB had discussed and based on Auckland Bowls current revenue/funding and the criteria of up to the 3 September to apply, it was determined that Auckland Bowls would not qualify for the Resurgence Subsidy.

### **5.3 Bowls NZ and Summer Calendar Correspondence confirmed events WPOS and Ryman Healthcare 2-4-2**

MF tabled correspondence received.

Clarification given on numbers put forward and the budget allocated. It was confirmed two Centre Events not four.

### **5.4 Change Regulation**

In relation to Finance committee appointments, MF read out the current wording and the Terms of Office.

*Recommendation:*

*Move that regulations be changed appropriately*

Moved: Michael Feek

Seconded: Esther Eu

*Motion Carried*

### **5.5 Appointment of Kimberley Committee**

MF gave an overview of process. An Appointments panel to be established to appoint Committee members. Confirmed panel was made up of the Chairperson, President, and a Life Member.

Chairperson.....

Date.....27-10-20