

**MINUTES OF MEETING OF THE BOARD OF MANAGEMENT OF AUCKLAND BOWLS INC  
HELD VIA ZOOM  
On Tuesday 28<sup>TH</sup> April 2020 at 1.00pm**

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**Present:** Michael Feek (MF) – Chair, Jill Fraser (JF), Helen Blick (HB), Murray Dorreen (MD), Greame Scott (GS), Steven Yates (SY), Phil Taylor (PT), Esther Eu (EE).

**Apologies:** Nil

**[Minutes of the Previous Monthly Board Meeting held on 25<sup>th</sup> February 2020](#)**

The minutes of the Board Meeting held on **25<sup>th</sup> February 2020** were approved as true and correct.

*(Moved JF and 2<sup>nd</sup> GS) Majority  
(EE Abstained)*

**Matters arising from the minutes of 25<sup>th</sup> February 2020:**

Professional Bowls League – Not proceeding at this stage and therefore funds not required.

Counties Manukau Bowls – Meeting with Bowls NZ scheduled for 1<sup>st</sup> April 2020 postponed due to COVID-19

Letter to Richard Kempthorne (St Heliers Bowling Club) – Response Letter to be supplied to Board

**[Minutes of the Previous Monthly Board Meeting held via Zoom on 30<sup>th</sup> March 2020](#)**

The minutes of the Board Meeting held on **30<sup>th</sup> March 2020** were approved as true and correct with the addition of the conditions of Papatoetoe Hunters Corner Bowling Club Covered Green approval

*(Moved GS and 2<sup>nd</sup> JF) Unanimous*

**[Minutes of the Previous Monthly Board Meeting held via Zoom on 9<sup>th</sup> April 2020](#)**

The minutes of the Board Meeting held on **9<sup>th</sup> April 2020** were approved as true and correct.

*(Moved MF and 2<sup>nd</sup> PT) Unanimous*

**Matters arising from the minutes of 9<sup>th</sup> April 2020:**

Auckland Bowls Relief Package – Motion not passed, decision to be noted as follows:

- 1 x Vote for – **GS**
- 2 x Votes Against – **HB and MD**
- 3 x Votes Undecided – **JF, EE, and PT.**
- 1 x Vote Abstained – **MF**

Framework Document to be drafted by PT and sent to SY

**[Correspondence](#)**

Auckland Bowling Club – ABC to consult with PT. Outcome of Parking Issues need to be resolved.

**Motion:** Decision deferred until Car Park issues resolved. ABI looks favourably at Proposal subject to Parking Issue Resolution.

*(Moved MD and 2<sup>nd</sup> MF) Unanimous  
(GS Abstained due to conflict of interest)*

Auckland Bowls COVID-19 Guidelines to be sent to Clubs

*(Moved HB and 2<sup>nd</sup> JF) Unanimous*

Inwards Correspondence received and approved, and Outwards Correspondence approved.

*(Moved MF and 2<sup>nd</sup> JF) Unanimous*

### Finance Reports

March Reports tabled and accepted.

Draft Budget for Financial Year 2020/2021 now confirmed as Approved Budget.

Finance Committee Meeting minutes were requested to be altered prior to going to Board. Chairman of Finance Committee approved minutes for distribution without alterations. Matter to be addressed at next Finance Committee Meeting.

*(Moved GS and 2<sup>nd</sup> HB) Unanimous*

### Events and Operations Report

Operations Committee Meeting Minutes for March tabled and accepted

*(Moved EE and 2<sup>nd</sup> GS) Unanimous*

A Meeting of the Operations Committee to be scheduled for discussion of Winter Interclub.

Questions for Post Section to be added to Playing Survey

*(Moved JF and 2<sup>nd</sup> MD) Unanimous*

### Club Development Report

CDA Report not provided due to COVID-19

Club Governance Presentation tabled and received – Document to be marketed in Friday Flash and posted on Auckland Bowls Website and Facebook pages.

Useful tool to present to clubs once Alert Levels reduced.

*(Moved JF and 2<sup>nd</sup> HB) Unanimous*

### President's Report

President's Report tabled and accepted

*(Moved MD and 2<sup>nd</sup> HB) Unanimous*

### Key Items for Discussion/Decision

**AGM** – This year's AGM originally scheduled to be held on Wednesday 29<sup>th</sup> July 2020 at 7.00pm at Mt Eden Bowling Club has changed to Saturday 25<sup>th</sup> July 2020 at 10.00am at same venue.

*(Moved MF and 2<sup>nd</sup> GS) Unanimous*

**Health and Safety Register** – A Bowls NZ Template was modified, presented, accepted, and adopted.

*(Moved GS and 2<sup>nd</sup> JF) Unanimous*

**Affiliation Fees** – Fees to remain the same for 2020/2021 season. The structure of whether we continue to charge per head or use another model to be reviewed in the coming year.

*(Moved GS and 2<sup>nd</sup> MF) Unanimous*

**ABCA** – SY to contact Ron Taylor regarding upcoming events

**Zone 1 and 2 Meeting** – SY to arrange meeting and will depend whether it is conducted Online or in Person due to COVID-19 restrictions and cost.

*(Moved GS and 2<sup>nd</sup> MF) Unanimous*

**Sport NZ Governance Review** – Governance Review of ABI Board presented in Electronic Board Pack and deferred to Agenda for May meeting.

**Communication Survey** – To now be sent out at end of June due to COVID-19. Playing Survey to completed and sent out on 1<sup>st</sup> May 2020 to all Centre Participants.

**Have a Go Month** – Proposal to be submitted to Board by end of June.

**Bowls NZ Playing Program** – Draft has been circulated for Centres and Clubs to comment. The response cut-off date is Friday 1<sup>st</sup> May 2020. Following all input Bowls NZ will release the 2020/2021 Playing Program. The only Bowls NZ events to be played this calendar year is the Bowls3Five Play-offs and the Bowls3Five TV League. The nationals and Intercentre Tournaments will be played at the same time as scheduled for this season. ABI provided feedback about inclusion of Women's Premier Singles in Summer of Bowls Calendar. Once Playing Program is confirmed SY will distribute to ABI Staff and Operations Committee.

### General Business:

Government COVID-19 Wage Subsidy – Board praised SY for early application and approval of Wage Subsidy for ABI staff.

Intention of applicant was compliant with Government Requirements at time of application.

Board want total comfort that projected Revenue/Income meets the 30% reduction threshold when comparing May/June 2019 with same period in 2020. SY to provide calculations and seek advice from Work and Income.

### Action Items:

Further Advise on Remuera Bowling Club agreement

Provide update on Avondale/New Lynn Bowling Club

Exit Interviews to be conducted by clubs with members leaving the club to ascertain why they are leaving, where they are going to and what can be learnt from this experience.

Ellerslie Bowling Club – Keep in View

No Board Only meeting to commence at conclusion of Board Meeting.

**The Next Meeting will be held:**

Monday 25<sup>th</sup> May at 1.00pm.

With no further business, the meeting closed at 5.44pm.

Signed Chairman \_\_\_\_\_

Date \_\_\_\_\_