

**MINUTES OF MEETING OF THE BOARD OF MANAGEMENT OF AUCKLAND BOWLS INC
HELD AT MT EDEN BOWLING CLUB
On Monday 19th November at 1.00pm**

Present: Bruce Anderson (BA) - Chair, Michael Feek (MF), Jill Fraser (JF), Murray Dorreen (MD), Helen Blick (HB), Esther Eu (EE); Phil Vyver (PV).

Apologies: Greame Scott (GS) **(BA / EE – unanimous)**

[Minutes of the Previous Monthly Board Meeting held on 29th October 2018](#)

The minutes of the Board meeting held on **29th October** were approved as a true and accurate record.
(MF / JF – unanimous)

Matters arising from the minutes:

- It was confirmed that Max Hamilton was appointed to the position of Independent Selector
- Discussions still to be had with council regarding Onehunga and Districts
- Epsom – Steve to follow up.

[Correspondence](#)

Inwards and outwards tabled.

Matters arising:

- Nil

It was moved that the inwards correspondence be received and the outwards approved.
(BA / MD – unanimous)

[Finance Report](#)

Finance meeting was not held due to the unavailability of committee members. No issues were identified via email communication. The next meeting will be held on the date in December as scheduled.

[Events and Operations Report](#)

A verbal update was provided by HB following the meeting held earlier in the day.

Matters Arising:

- It was noted that please explain letters have been sent to clubs in regard to defaults from Interclub.

Moved... That the events and operations report be received and accepted **(HB / JF – unanimous)**

[Marketing update](#)

The report was received and noted

Matters Arising:

- Nil

Moved... That the marketing report be received and accepted **(MD / EE – unanimous)**

[Club Support Report](#)

Matters Arising:

- Discussion on surveys conducted by group 1 on ins members. Interesting to see how the results and the survey itself could benefit other clubs.

- Schools – good to see a number of schools getting involved. Request for more information as to exactly which schools.
- The lack of volunteers is still an ongoing issue with many clubs.

Moved... That the club support report be received and accepted **(BA / MD – unanimous)**

BWCT

Matters Arising:

- East Tamaki expressed thanks for the grant they received

Moved... That the BWCT report be received and accepted **(MF / MD – unanimous)**

Presidents Report

The report was received with thanks. No matters arising. **(MD / EE – unanimous)**

Health and Safety Report

It was agreed that clubs need further reminders of their responsibilities when hosting events. Some clubs are not following the guidelines as previously sent out. PV to ensure the template checklist for the start of the day is sent out to all clubs again.

The report was received and accepted **(HB / MF – unanimous)**

General Items for Discussion

Remuera Covered Green:

No further update. Waiting on feedback from Remuera.

Avondale:

Judicial Hearing: Has been set for Monday 17th December. All respondents have been notified.

Property sale: Ray White has been appointed and the property is now on the market. It was noted the proceeds would go into a solicitor's trust account as per the club resolution. It was agreed that this should be the Auckland Bowls Solicitors account.

Creditors: In the process of confirming the creditors list which will then be paid.

PV to get an update on the police enquiry and clarify that the payment for the small parcel of land has been paid.

Coaching Plan Draft:

The document was discussed. It was agreed that EE should work with PV to produce a new plan for Auckland Bowls.

General:

It was agreed that a list of successes should be drawn up that we can promote.

Major tournament – it was agreed that the focus should be on making the 242 Mixed Pairs over Auckland Anniversary weekend a significant event over the next couple of years.

General Business

Six Month update of the Operational Plan – The overall report was discussed with the following key points agreed:

1. A review of the “purpose” of Auckland Bowls should be conducted. PV to report back to the January meeting.
2. The overall targets to be achieved by 2020 should be reviewed and updated. It was noted that a target on the conversion of participants to members should be included.
3. PV to change the layout of the report to ensure that each initiative / action has a clearly identified update and comment. Some targets need to be reviewed so that they are more measurable.
4. Covered greens – it was agreed that progress should be made with Papatoetoe Hunters Corner.
5. Survey of members – include questions regarding customer satisfaction of Auckland Bowls and with the service that we provide.
6. Marketing – include the actual spend against the budget. Need an update on the approach if any towards the Chinese / Asian community.
7. Need to finalise the review of the targeted populations project
8. Sponsor review. Needs to be concluded. PV noted that the sponsorship targets for the year have been met.
9. Bowls NZ – MOU not in place but a good relationship has been developed over the past year or so.
10. Policy still to do including an update on the governance “desirable level” changes to be implemented.

PV to ensure that the 9-month update records the changes proposed here and that the format is revised as agreed.

Thanks Noted – JF expressed her thanks to HB and EE for organising the players to attend an evening of the Bowls3Five at New Lynn.

It was also noted that the unveiling ceremony for Chris Salesa was very moving and very well conducted.

The Next Meeting will be held: Monday 17th December at 1.00pm

With no further business, the meeting closed at 4.35pm

Signed Chairman _____

Date _____