

**MINUTES OF MEETING OF THE BOARD OF MANAGEMENT OF AUCKLAND BOWLS INC
HELD AT MT EDEN BOWLING CLUB
On Monday 17th December at 1.00pm**

Present: Bruce Anderson (BA) - Chair, Michael Feek (MF), Jill Fraser (JF), Murray Dorreen (MD), Helen Blick (HB), Esther Eu (EE), Graeme Scott (GS); Phil Vyver (PV),

Apologies: Nil

Management of Rep Teams – PV spoke to this matter outlining the structure and process that is in place at the moment. Following discussion, it was agreed that a more defined process needs to be put in place and adhered to when managing the stock and distribution of representative uniforms.

Draft Coaching Proposal – The document as written by EE was discussed. EE was thanked for her efforts to date. It was agreed that PV should add further detail to the document for presentation at next board meeting and to be part of the annual planning process in February.

EE left the meeting at 1.45pm

Minutes of the Previous Monthly Board Meeting held on 19th November 2018

The minutes of the Board meeting held on **19th November** were approved as a true and accurate record.
(MF/GS – unanimous)

Matters arising from the minutes:

- Avondale Judicial Hearing – Summary provided. Police enquiry – PV to follow up.
- Glen Eden – Survey results? Where are they with this.

Correspondence

Inwards and outwards tabled.

Matters arising:

- Final Remuera agreement to be sent to the Board
- Press release to be drafted. It was agreed that if Remuera agrees the signing can take place on Wednesday at 12pm.

It was moved that the inwards correspondence be received and the outwards approved.

Finance Report

Matters Arising:

- Rawhiti against budget likely to spend \$388,000. How much in income to be confirmed but less than what will be spent.
- Interest accrual appears over accrued.
- Member fees all paid except Avondale & Okahu Bay which is known.
- Graeme Clisby is now back so bank paperwork is to be updated.

(GS/BA – unanimous)

Events and Operations Report

Matters Arising:

- Good cooperative committee.
- Good relationship with umpires. Fine being sent to a player for smoking
- Kristina is doing a good job.
- Follow up regarding Interclub defaults.
- Masters – Look at Masters over winter. Noting North Harbour also had to postpone tournaments.
- Umpires and Clubs needing phones. Umpires asked to have phones on hand at all times.

Moved... That the events and operations report be received and accepted **(MF / MD – unanimous)**

Marketing report

The report was received and noted

Matters Arising:

- HAG Month – need recommendations for next year to consider at the next meeting
 - o Review budget allocation
 - o Month idea is good.
- Database – factual update with 10 clubs. Who/Which time scale.
- Marketing report – A full report each month including budget
- Videos – good project.
- Car wrapping – focus on play bowls.
 - o Is this the correct process in terms of splitting members (AB) vs casuals (P. Bowls).
 - o Position Auckland bowls brand. Consistency of brand. How strategies are achieved.
 - o Review published strategy
- Invite PV to produce a report on the achievement of the two strategies from the marketing strategy.
(BA / MF – unanimous)

Moved... That the marketing report be received and accepted

(BA/MF – unanimous)

Club Support Report

Matters Arising:

- Reports from clubs to cover KPI/Success/Conclusion.
- Keep to current level of detail – Highlights/Low lights
- Balmoral – gain more detail regarding the club managers role.

Moved... That the club support report be received and accepted

(BA / HB – unanimous)

BWCT

Matters Arising:

- Nil

Moved... That the BWCT report be received and accepted.

(JF / GS – unanimous)

Presidents Report

Greens – check process of inspections is occurring.

(MF / BA – unanimous)

Health and Safety Report

No matters arising.

General Items for Discussion

Avondale:

Sale of Land – Following discussion it was agreed that an Independent valuation should be received on the basis of “as is” and if “re-zoned to allow for residential development”. PV to engage the appropriate company.

East Tamaki:

Refer to Rawhiti Committee but application not supported.

To review clubhouse renovations clause. "...to enable the club to expand its activities and promote new membership. The fund is not available for replacing and reviewing existing assets". PV to forward this recommendation to the next Rawhiti Committee Meeting.

Bowls Counties Manukau:

PV noted that the contract was under review. It was likely that a reduced contract will be in place from 1 May 2019.

The Next Meeting will be held:

Monday 21st January 2019 at 1pm.

With no further business, the meeting closed at 3.55pm

Signed Chairman _____

Date _____