

**MINUTES OF MEETING OF THE BOARD OF MANAGEMENT OF AUCKLAND BOWLS INC
HELD AT MT EDEN BOWLING CLUB
On Friday 12th April 2019 at 11.30am**

Present: Bruce Anderson (BA) - Chair, Jill Fraser (JF), Murray Dorreen (MD), Helen Blick (HB), Esther Eu (EE); Phil Vyver (PV).

Apologies: Michael Feek (MF), Graeme Scott (GS)

Meeting Purpose

To discuss the work plan over the next quarter, following the resignation of PV.

Work Plan:

PV outlined the broad work plan for April, May, June and July with the following points noted:

1. Draft Playing Programme – PV to attend Ops meeting on the 26th April. Ideas to be discussed in advance of this meeting. PV to send email.
 - a. Timeline - 26 April – Ops Meeting - Draft Programme agreed and released to the bowls community for consultation.

Consultation period: 27th April – 15th May.

7 May – Northern Regional Forum (TBC) – this meeting will confirm the representative dates for the season (all centres north of Taupo)

13 May – proposed date of a forum/meeting of Auckland clubs/members to discuss the programme

15 May – closing date for written submissions to be received

17 May – proposed date of the next Operations Committee meeting (or this could be early the following week) – discuss the feedback and make any required changes to the programme. Sign off final programme for recommendation to the Board.

27 May – Board meeting to sign off final programme for release.

28 May – Programme sent out as final version.

2. Avondale BC – Board sub-committee to be set up and replace the role of the current Commissioner to manage the Avondale Bowling Club affairs. Committee to be Board members BA / MF / MD with Gerard Hulst and in the short-term PV. EE to replace BA once set up.
3. Finance Committee – EE and BA to be added to the committee given that various members are absent at different times in the coming months. PV to schedule a meeting for next week.
4. Communications Survey – PV to check deadline for clubs to respond (or make sure there is one given).
5. Women's Reps – PV to contact Selina and Rebecca and invite them in for a meeting with BA. Cover off points raised in the letter.
6. Annual Plan – it was agreed that PV should draft for the April Board Meeting.
7. Website – PV to obtain a report from Paul on the proposed layout changes.
8. Kimberley Meeting (22 May) – PV to prepare for meeting and assist where possible.

9. Winter Coaching – EE to assist Steve Clifton in relation to coaching.
10. Umpires – Bring work schedule forward to April. PV to obtain information and promote training course.
11. Governance – PV to add uncompleted tasks from the Governance report.

Following the above discussions, it was agreed that PV would amend the monthly work plan as required and recirculate together with these minutes.

The Next Meeting will be held:

Monthly Board Meeting Monday 29th April at 1.00pm

Followed by:

Monday 13th May at 3.00pm – to update progress on the above work plan and any other transitional requirements.

Followed by:

Monthly Board Meeting – Monday 27th May at 1.00pm

With no further business, the meeting closed at 12.30pm

Signed Chairman _____

Date _____