

**MINUTES OF MEETING OF THE BOARD OF MANAGEMENT OF AUCKLAND BOWLS INC
HELD AT MT EDEN BOWLING CLUB
On Monday 25th March 2019 at 1.00pm**

Present: Bruce Anderson (BA) - Chair, Michael Feek (MF), Murray Dorreen (MD), Helen Blick (HB), Esther Eu (EE); Phil Vyver (PV).

Apologies: Jill Fraser (JF), Graeme Scott (GS)

Minutes of the Previous Monthly Board Meeting held on 18th February 2019

The minutes of the Board meeting held on **18th February** were approved as a true and accurate record.
(EE / HB – unanimous)

Matters arising from the minutes:

- Nil

Correspondence

Inwards and outwards tabled.

Matters arising:

- Avondale land – valuation received from Telfer Young
- Bowls NZ – Constitution changes agreed and approved at the SGM

It was moved that the inwards correspondence be received and the outwards approved.
(MF / MD – unanimous)

Finance Report

General Review of accounts held with no matters arising.

Three Year Budget:

- It was agreed that the events should be reviewed from a true income and expenditure basis.
- Allocate grants and sponsorship into each activity heading – separate grants and sponsorships as 2 lines.
- Re-present to Finance committee
- For 2019-2020 – revise numbers and create breakeven or close to breakeven operating profit.

Moved... That the financial report be received and accepted **(BA / MD – unanimous)**

Events and Operations Report

Matters Arising:

- It was noted that the Operations Committee meeting for the month has been rescheduled with a new date yet to be confirmed.
- Draft playing programme – was referred to Operations Committee for review and approval. Authority was given to circulate to clubs once agreed by the Operations Committee.

Moved... That the events and operations report be received and accepted **(MF / EE – unanimous)**

Marketing report

The report was received and noted.

Matters Arising:

Database report:

- Note that the report should refer to Paula not Pauline Kempthorne
- Check regarding different email addresses / different people. In other words, how does the system recognise unique individuals? PV to follow up and report back.
- The strategy to help the 10 initial clubs as much as possible to get the database fully operational was endorsed.

Moved... That the marketing report be received and accepted **(BA / MF – unanimous)**

Club Support Report

The report was received and noted.

Matters arising:

- A discussion was held on how to work with clubs to get better integration of new members. Consideration should be given to building this into CD Agreements.

Moved... That the club support report be received and accepted **(MF / EE – unanimous)**

BWCT

Matters Arising:

- If funding to AB is reduced, then consideration should be given to increasing available funds to affiliated bowling clubs.

Moved... That the BWCT report be received and accepted. **(BA / MD – unanimous)**

Presidents Report

Matters Arising:

- Operations Committee to discuss timing of entry forms becoming available.
- Discussion on Representative structure. Debrief documents to be submitted which will provide the basis of further discussion.

Moved... That the Presidents Report be received and accepted. **(MF / MD – unanimous)**

Health and Safety Report

National Secondary Schools – PV noted that information regarding measles had been received and this has been shared with the host clubs.

No other issues to report.

Moved... That the Health and Safety Report be received and accepted. **(HB / EE – unanimous)**

General Items for Discussion

Avondale Judicial:

Following discussion, the following was agreed for referral back to Bowls NZ and the Judicial Committee:

1. It was agreed that an amendment to allow the existing employment agreement / contract as greenkeeper at Central Bowling Club is appropriate. This could also extend to other existing contracts, but we are not aware of any that are in place.
2. It was not agreed that Pat should be allowed to work within any bowling club without any controls in place. Some positions within bowling clubs could carry significant financial responsibility which we do not think would be appropriate given the serious nature of the mismanagement at Avondale Bowling Club.
3. It was recommended that the clause about ten years and five years prohibition should be amended. It is therefore suggested that an amendment to clause 1 (c) (ii) as follows:

"In respect of all respondents, if a bowling club wishes to utilise the services of any respondent in a paid capacity, they may apply to Bowls NZ and its Centre for consent to employ or appoint the respondent on such terms as Bowls NZ and the Centre consider appropriate, this includes all existing contracts in place at the time of this suspension notice".
4. It would seem appropriate to make the amendment for all respondents and not just Pat Bell.

(BA / MF – unanimous)

Avondale Sale:

The following points were noted:

- PV to follow up on the status of the title being reissued.
- It was moved that PV be instructed to re-engage Ray White to put the property back on the market as soon as possible. **(BA / MF – unanimous).**
- PV noted that he was holding a meeting of members to update them on progress since the SGM on Sunday 7th April.

Club / Individual Communications Surveys:

Clubs Survey – Q2 should read: "Please confirm these responses are the views of the club executive and not an individual view". PV to make this change. Both surveys can then be sent out for completion.

HP Women's Survey:

Still waiting on Sport Auckland to finalise the report. A very disappointing delay.

Board Appointments:

It was confirmed that there will be 3 vacancies advertised with current retiring board members eligible to reapply.

The selection panel was also confirmed as Grant Goodwin (appointed at the AGM); BA and JF.

(BA / EE – unanimous)

Club Development Review:

The supplementary paper prepared by BA was tabled for discussion as well. The options for change were discussed with the following outcomes:

1. Retaining status quo is not an option.
2. Further analysis and review of the options is required taking into account the views of board members. It was acknowledged that 3 Board members were not able to contribute to the discussion due to time and availability constraints.
3. The matter was referred back to the GM for further analysis and report back to the next Board meeting.

General Business:

Archive System – consider options for a better system to be developed

Representative Programme – It was agreed that a letter of thanks and congratulations be sent to Diane Harris / Helen Blick / Max Hamilton on winning the Women’s National Intercentre. A motion was then moved to formally congratulate the Auckland Women’s Side on winning the national title. A fantastic achievement.

Bob Menzies – the passing of Bob Menzies was acknowledged with sadness.

Funding – it was resolved to apply for an additional \$100,000 from BWCT to cover the Administration and Operational costs of Auckland Bowls for the period beginning 1 May 2019.

(BA / MF – unanimous)

The Next Meeting will be held:

Monday 29th April 2019 at 1.00pm

With no further business, the meeting closed at 4.05pm

Signed Chairman _____

Date _____